

**Department of Human Ecology
TEACHING ASSISTANT EVALUATION FORM**

TA's Name _____

Course _____

Course Faculty Supervisor _____

Semester _____

Student's Research Supervisor _____

Please rate your TA's performance on the following scales. A copy of this form will be given to you and your TA, and one will be placed in the TA's file.

Superior	Good	Average	Below Average	Poor	N/A or N/O	Standard	Comments (Please give specific examples that describe observed level of performance)
INTERPERSONAL SKILLS							
						Interaction w/students	
						Interaction w/faculty	
						Responsiveness to faculty feedback during semester	
TECHNICAL SKILLS							
						Assistance w/grading	
						Assistance w/preparation of classroom materials such as handouts or packet materials, AV materials, etc.	
						Assistance w/preparation of exams	

Superior	Good	Average	Below Average	Poor	N/A or N/O	Standard	Comments (Please give specific examples that describe observed level of performance)
PROFESSIONAL SKILLS							
						Dependability in fulfilling assignments requested	
						Dependability in keeping office hours, attending class, lab sessions, etc.	
						Effectiveness as a link (liaison) between faculty and students	
						<u>Judgment:</u> Initiative Emotional maturity Professional standards of behavior	
						Commitment to teaching function	

Superior	Good	Average	Below Average	Poor	N/A or N/O	Standard	Comments (Please give specific examples that describe observed level of performance)
----------	------	---------	---------------	------	------------	----------	---

TEACHING SKILLS*

						Organization	
						Level of content	
						Delivery of information	
						Use of teaching aids, handouts, AV materials	
						Ability to answer questions	
						Engagement of students' attention and interest	

*Supervisor's comments are based on

_____ indirect evidence such as comments of students, students' evaluations

_____ direct evidence obtained by observing _____ (#) lab(s), discussion(s), or review session(s) led by TA

Superior	Good	Average	Below Average	Poor	N/A or N/O	Standard	Comments (Please give specific examples that describe observed level of performance)
OVERALL EFFECTIVENESS AS A TA/AI							
x							

I _____ have read and reviewed my TA evaluation with the faculty in charge of this class.

Print Name

TA's Signature _____

Date _____

Faculty Signature _____

Date _____

State and Federal laws governing employee rights concerning access and privacy define the distribution of this document. This document is confidential and a copy will be made available to the Assistant Instructor or Teaching Assistant evaluated above. The information also will be made available to administrative staff, including faculty and the major department of the student evaluated, whose duties require access to the information. All others must obtain a written release from the employee evaluated to receive the information. We suggest that the supervising faculty discuss the completed evaluation with the student before submitting it to the Departmental offices. The student evaluated has the right to submit a written response that will be added to the student file.

Please return the completed evaluation form by _____ to E. Villanueva, Graduate Coordinator II in GEA 117